

## Actors, Directors, & other Performing Artists Expense Worksheet

**Continuing Education** Auto Travel (In miles) Coaching & Lessons Expense **Audition Travel** Dance Training **Business Meetings** Music - Arrangements Continuing Education Tapes, CDs, & Recordings Job seeking Training Out-Of-Town Business Trips Rents - Rehearsal Hall Purchasing Job Supplies & Materials Tickets - Performance Audit Professional Society Meetings Voice Training Parking Fees & Tolls (\$) Other: Other: **Promotional Expenses** Travel - Out of Town Audition Tapes, Videos & DVDs Airfare Business Cards Car Rental Film & Processing Parking Mailing Supplies - Envelopes, etc. Taxi, Train, Bus & Subway Photos - Professional Lodging (do not combine with meals) Website Development & Hosting **Apartment Rent** Resume' and Portfolio Expenses Meals (do not combine with lodging) Other: Laundry and Porter Supplies & Expenses Bridge & Highway Tolls Telephone Calls (including home) Alterations/Repairs (costumes) Cleaning (costume/wardrobe) Other: Telephone Costs Costumes - Wardrobe (special) Dues - Union & Professional Cellular Calls Gifts - Business **FAX Transmissions** Insurance - Equipment On-Line Services Interest - Business Loans Paging Service Makeup - Cosmetics (special business) Pay Phone Manicure - (special for hand inserts) Toll Calls Meals - Business (enter 100% of cost) Other: Equipment Purchases Photocopy - Scripts, etc. Postage & Office Supplies Answering Machine Props, Stunt Supplies Personal Digital Assistants (PDAs) Publications - Trade Audio Systems Rents - Office, Storage, etc. Musical Instruments Rents - Equipment, Costumes, etc. Pager and Recorder Repairs - Equipment Camera & Video Equipment Secretarial & Bookkeeping Speaker Systems Commissions - Agent/Manager Computers, Software & Printers Office Furniture Other: